

Date: May 14, 2013

Time: 3:30 pm – 4:30 pm

Location: 1st floor, James K. Polk Building, DOHR conference room 1 dial in number 532-4599

MEETING NAME/DESCRIPTION

Attendees:

<input checked="" type="checkbox"/> Debbie Rivers	<input type="checkbox"/> April Romero	<input checked="" type="checkbox"/> Marilou Cook (via phone)	<input checked="" type="checkbox"/> Kim Harmon (via phone)
<input checked="" type="checkbox"/> Tina Fox (via phone)	<input type="checkbox"/> Michael Blade	<input checked="" type="checkbox"/> Jason Conner	<input checked="" type="checkbox"/> Greg Spradley (via phone)
<input type="checkbox"/> Terry Malone	<input checked="" type="checkbox"/> Mark Patterson (via phone)	<input checked="" type="checkbox"/> Melinda Crutchfield	<input type="checkbox"/> Trish Holliday
<input type="checkbox"/> Dr. Macel Ely	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Antonio Meeks (HR representative)

Meeting Agenda

Item	Who	Time
Steering Committee Calendar – upcoming dates: Steering Committee Meetings: June 11, July 16, Aug 6, Sept. 10, Oct 8, Nov 12, Dec 17 TGMI Week 2 @ Knoxville – June 16-21 – Monday, June 17 th – Alumni asked to attend lunch to discuss elections. Tina Fox, Greg Spradley and April Romero volunteered and April has rounded up a lot of others as well. Car pool to be coordinated for those who want/need it. TGI (TGMI and TGEI) Graduation – November 22 Holiday Breakfast date: December 6	Debbie Rivers	20 minutes
Committee Reports & review of Goals for coming year – 1) Steering Committee Goals – Debbie Rivers – a. Documentation of various Committee Roles and Steering Committee Roles – no updates b. Formation of a Past Chair Advisory Panel made up of all past chairs. To be utilized whenever by-laws changes are proposed, or when issues arise where the Steering committee wants feedback and advice. – All former Chairs are willing to serve on this Advisory Panel. First meeting is scheduled for early August. c. Mission statement review – next steps – logo redesign –Discussed an email blast to get some information out to the Alumni about this contest and see what response is received. Debbie to start this initiative. 2) Treasurer Report – Terry Malone – no updates 3) Charter Committee – Mike Travis – no updates 4) Communications Committee – April Romero - Articles and information to be published in the upcoming newsletter need to be delivered to April no later than June 10. 5) Community Service Committee – Jason Conner – March 16 held the Habitat for Humanity event – there were 3 participants. March 23 held the Adopt A Highway event – there were 3 participants. 6 bags of litter were collected. Jason will begin work on a Food Bank sorting event to be held during the summer months so families can participate. Seems to be a lot of interest in this event. The next Adopt-A-Highway event will be held June 8 with an inclement weather date of June 22. 6) Business Events Committee – Greg Spradley – Held April 19 Orientation of new TGMI class and Alumni Sponsored picnic for new class on May 9. Had good attendance and interest in these events. Greg plans to hold a Lunch-n-Learn event in August. He is looking for assistance from the Communications Committee on getting the word out for this event. 7) Education and Leadership Development Committee – TBA – Michael Blade has resigned as Chair for this committee due to work obligations. We need to recruit a new Chair! Notices to be included in the upcoming newsletters, but also need to ensure this gets communicated via other means. Steering Committee Members to work on recruiting. 8) Social Committee – Melinda Crutchfield – The Sounds game was rained out, but has been rescheduled for June 15. Over 30 tickets sold already! More information will be distributed. June 15 is also the date for the Moon		20 minutes

Pie Festival, which Melinda will start working on, and the Zoo event is also still pending. More details to come.		
<p>New Business</p> <ol style="list-style-type: none"> 1. Preparation for the upcoming TGMI Events – June 17. 2. Recommended Reading from Dr. Macel – Debbie to reach out to Dr. Macel for this. Recommended reading from Trish Holliday: 'Who's got your back?' by Keith Ferrazzi (Author of Never Eat Alone) – the Breakthrough to build deep trusting relationships that create success and won't let you fail! 3. New Business: <ol style="list-style-type: none"> a. Tina Fox mentioned that Antonio Meeks had recently been promoted to the Director of Learning & Talent Management in HR. Congratulations! Melinda Crutchfield has also recently been promoted to Training Officer. b. Discussions about the Leadership Council and potential for getting involved in various committees being started there. Meetings with E Ross White and Susan Dill are pending so more information will be brought back to the Steering committee on how we can keep TGMI Alumni involved and advised will soon be coming. 	All	20 minutes